

CHARTER TOWNSHIP OF DELTA
Public Meeting Room C
Delta Township Administration Building
7710 West Saginaw Highway
Lansing MI 48917

TOWNSHIP BOARD COMMITTEE OF THE WHOLE MINUTES
MONDAY, OCTOBER 13, 2014

I. CALL TO ORDER –

Supervisor Fletcher called the meeting to order at 6:00 p.m.

II. ROLL CALL –

Members Present: Supervisor Kenneth Fletcher, Treasurer Howard Pizzo, Clerk Mary R. Clark and Trustees Karen Mojica, R. Douglas Kosinski, and Dennis Fedewa.

Members Absent: Trustee Hicks

Others Present: Interim Manager Jeff Anderson, Economic Development Coordinator Ed Reed, Community Development Director Mark Graham, Utility Department Director Tom Morrissey, and Parks & Recreation Department Recreation Coordinator Barb Kellogg

TRUSTEE MOJICA MOVED TO EXCUSE TRUSTEE HICKS.

TRUSTEE KOSINSKI SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

III. SET/ADJUST AGENDA –

TRUSTEE FEDEWA MOVED TO APPROVE THE AGENDA AS PRESENTED.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

IV. PUBLIC COMMENT – None.

V. MANAGER'S REPORT –

Mr. Anderson updated the board regarding the driveway and drainage issues on Woodhaven Dr.

Ebola kits have been ordered for each ambulance.

Mr. Anderson gave an update regarding the theft at the Enrichment Center. A new alarm will be installed, and can be activated by remote. A camera will also be installed.

Site plans and building plans for the Delta GM facility expansion have been received, and will go to the Planning Commission on October 13, 2014.

The Delta Township District Library approved a balanced budget for 2015.

Trees have been removed on North Canal for the installation of the sidewalk. Feedback from homeowners has been positive.

Mr. Anderson spoke about the Delta Township Fire Department open house on Thursday, October 9, 2014, and participation with the Metro team at Eastwood Towne Center on Saturday, October 11, 2014, all in recognition of Fire Prevention Week.

VI. ITEMS OF DISCUSSION

1. Mt. Hope Property, C2AE

John Harvey, C2AE, project manager, spoke about the park project on Mt. Hope. A public meeting was held on Tuesday, October 7, 2014. The property is 62 acres, located in the southwest quadrant of Delta Township. Three goals for the project are to develop final conceptual master plans for the site, develop and estimate of construction costs, and develop a public involvement plan. Mr. Harvey also spoke about the tenants and the process of the project.

Supervisor Fletcher asked Mr. Harvey about the public input regarding the project.

Mr. Harvey stated that there was concern regarding fiscal responsibility and the townships ability to sustain the park.

Clerk Clark asked about the possibility of a soccer complex in the plans, if there would be a buffer, and if there is sufficient acreage.

Mr. Harvey stated that there is adequate room for multiple soccer fields.

Clerk Clark stated that there is a need for a voting precinct in that area.

Mr. Harvey mentioned that there was additional public interest for indoor activities.

Trustee Kosinski mentioned that he has been approached by two Delta Township residents who have expressed interest in a dog park.

The next public meeting will be held in early – mid November, and will be to discuss concepts for the site. This meeting will be advertised in the near future.

2. Site Plan for Art piece, Ed Reed and Rusti Owens

Mr. Owens discussed site plan proposals and costs estimates for the installation of artwork in front of the Township Administration building. The Township received a \$10,000 grant from LEAP for the creation of art for the project. The project proposal suggested pods east of the current township parking lot. One pod would contain the new art work, a second pod the historic marker currently placed on the south side of the building and a third pod could eventually be a electronic message board.

Supervisor Fletcher asked if the entire project will be completed at once, or if this will be completed over time.

The art piece will be delivered for installation by the end of November.

There was a discussion about annual maintenance costs, and materials used for landscaping.

Supervisor Fletcher mentioned the possibility of a message board located near the art piece.

Clerk Clark mentioned that a message board may be difficult to read if it is placed near an intersection with eight lanes of traffic and questioned it was in keeping with the proposed other two pods – art and historic sign.

3. Potential Sale of Real Estate, Economic Development Coordinator Ed Reed

Mr. Reed spoke about the property for sale, located at 5306 Millett Highway, a .278 acre parcel, which is the site of a former fire station. The site is not currently being used for any purpose, and is in need of repairs. If a decision is made to sell the property, procedures will need to be followed which will permit any interested party an opportunity to purchase the property. An advertisement would need to be posted for thirty (30) days, with a minimum bid of \$25,000. Potential buyers need to be made aware of an existing utility easement, and the Township will need to create a permanent easement to protect a monument which is used as a survey control point. Action to place the proposed property will be brought forth and the next Township Board Meeting, October 20, 2014.

4. Proposed Amendments to the Water System Ordinance, Tom Morrissey and Mark Graham

Mr. Morrissey stated that most of the water department policies are currently not in the Township ordinances. He also mentioned that in past practices, residents

were given a lifelong guarantee on a water service line, and the proposed change is to give residents a one year guarantee.

Clerk Clark asked for a cost estimate for the repairs to a residential water line.

Mr. Graham stated that the estimate would be the cost of materials and labor. A general repair should be less than \$1,000.

Clerk Clark asked how a resident would be notified of the repair charge.

Mr. Morrissey stated that a resident would be sent an invoice for the repair.

Clerk Clark asked if a resident would be charged if a sidewalk were to be added and the valve moved.

Mr. Graham indicated that the resident would not be charged.

5. FY2015 Budget Discussion

Trustee Kosinski indicated that the 2015 budget carries the full cost for the Township Manager and Deputy Township Manager for the entire year. The Township Manager position will most likely not be filled until at least March. Trustee Kosinski would like to see \$50,000 taken from the funds that will be accrued from the unfilled position, and transfer them to a new line item for the purposes of a place making pilot or demonstration project.

Supervisor Fletcher and Clerk Clark suggested using excess funds toward installation of the art piece for the purpose of place making.

Supervisor Fletcher indicated that it is a priority of the Township Board to set aside funds for place making and the development of Saginaw Hwy.

Clerk Clark provided additional information regarding scatter gardens to the Township Board.

Mr. Anderson indicated that Township employee health insurance status quo will come in within the budget.

VII. ADJOURNMENT

Supervisor Fletcher adjourned the meeting at 7:59 PM

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Page 5 of 5

KENNETH FLETCHER, SUPERVISOR

MARY R. CLARK, CLERK

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Board Materials\Board Meetings\Minutes\October 13, 2014 Committee of the Whole
Minutes Approved: